

| St Anne's Academy | |
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| Person Specification: Mathematics Coordinator | |
| <p>Qualifications, professional development and personal qualities</p> <ul style="list-style-type: none"> • Education to Degree level • Qualified Teacher Status • A track record of recent, relevant professional development • Personal impact and presence • Reliability, resilience, determination and integrity | <p>Experience</p> <ul style="list-style-type: none"> • Successful teaching history • Sound behaviour management skills • Experience of developing and implementing schemes of work in Mathematics • Willing and enthusiastic contributor to a range of extracurricular and enrichment activities with a commitment to lead and develop such activities in the future |
| <p>Professional knowledge and understanding</p> <ul style="list-style-type: none"> • Develop and monitor the quality of Mathematics teaching and learning in the Academy • Contribute significantly to Academy attainment targets | <p>Communication skills</p> <ul style="list-style-type: none"> • Communicate effectively orally and in writing for a range of purposes to a variety of audiences • Negotiate and consult fairly and effectively • Manage effective communication and management information processes and systems |
| <p>Decision-making skills</p> <ul style="list-style-type: none"> • Make decisions based on analysis, interpretation and understanding of relevant data and information • Demonstrate good judgement and have due regard to confidentiality • Prioritise and manage own time effectively • Work under pressure and to deadlines | <p>Leadership and management skills</p> <ul style="list-style-type: none"> • Work effectively both as a leader and as a member of a team • Prioritise, plan and organise • Coordinate the work of others • Set high standards and provide a positive role model for students and staff • Use ICT for efficient and effective management and administration • Deal sensitively with people and resolve conflicts • Liaise effectively with other organisations and agencies at a local and national level |

St Anne's Academy is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.